

UNMIK/REG/2005/15  
16 March 2005

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**REGULATION NO. 2005/15**

**AMENDING UNMIK REGULATION NO. 2001/19  
ON THE EXECUTIVE BRANCH OF THE PROVISIONAL  
INSTITUTIONS OF SELF-GOVERNMENT IN KOSOVO**

The Special Representative of the Secretary-General,

Pursuant to the authority given to him under United Nations Security Council resolution No. 1244 (1999) of 10 June 1999,

Taking into account United Nations Interim Administration Mission in Kosovo (UNMIK) Regulation No. 1999/1 of 25 July 1999, as amended, on the Authority of the Interim Administration in Kosovo,

Acting in conformity with the Constitutional Framework for Provisional Self-Government in Kosovo (UNMIK Regulation No. 2001/9 of 15 May 2001),

Having promulgated UNMIK Regulation No. 2001/19 of 13 September 2001, as amended, on the establishment of the Executive Branch of the Provisional Institutions of Self-Government in Kosovo, UNMIK Regulation No. 2002/5 of 4 March 2002 amending UNMIK Regulation No. 2001/19 and, pending the promulgation of the present Regulation, UNMIK Regulation No. 2004/50 of 2 December 2004 on the Establishment of New Ministries and Posts of Deputy Prime Minister and Deputy Ministers in the Executive Branch,

Having consulted with the Government,

For the purpose of amending sections 1 and 2 of UNMIK Regulation No. 2001/19 in order to reflect the changes within the organizational structure of the Executive Branch of the Provisional Institutions of Self-Government, and to set out responsibilities and functions of the new Ministries,

Hereby promulgates the following:

Section 1  
Amendment

As of the date on which the present Regulation enters into force, UNMIK Regulation No. 2001/19 shall be amended as follows:

(a) New sections 1.2.1, 1.2.2, 1.2.3 and 1.2.4 shall be added which read:

1.2.1. There may be established within the Executive Branch posts of a Deputy Prime Minister and Deputy Ministers. The Deputy Prime Minister and Deputy Ministers shall be appointed by the Prime Minister upon the endorsement of the candidate concerned by the Assembly of Kosovo. Candidates for such posts shall be selected and proposed to the Assembly by the Prime Minister following consultations at the political level and in coordination with the SRSG. Selection of the candidates shall be carried out in a manner that duly takes into account the requirement to ensure equitable representation of Kosovo Serb and other non-majority Communities, as well as gender representation. Duties and responsibilities of the Deputy Prime Minister and a Deputy Minister shall be assigned respectively by the Prime Minister and the Minister concerned, subject to approval by the Government.

1.2.2 In case of the Prime Minister's death, resignation, or temporary incapacity to discharge his powers and duties, the Deputy Prime Minister shall exercise such powers and duties until the incapacity is removed or a Prime Minister is elected in accordance with section 9.3.8 of the Constitutional Framework.

1.2.3 In the exercise of his or her regular functions, the Deputy Prime Minister shall, *inter alia*, assist the Prime Minister in the prioritisation, development and implementation of the Government's policies, take part in the preparation of decisions and other acts regulating the activities of the Office of the Prime Minister and the Government, supervise in coordination with the Prime Minister activities of operational bodies of the Government and ensure that responsibilities and functions entrusted to such bodies are implemented. The Deputy Prime Minister shall also carry out such other duties and responsibilities within the Government as may be determined by the Prime Minister and approved by the Government.

1.2.4 If a Minister becomes temporarily unable to perform his/her duties, the functions of the Minister shall be exercised by a Deputy Minister or, if not available, by a senior Ministry official designated by the Minister;

(b) Section 1.4 shall be revised to read:

1.4 The Prime Minister may be assisted by up to twelve and each other Minister by up to six advisers who shall have the status of political appointees and shall not be members of the Civil Service. Post(s) of advisers authorized under this section may be allocated to the Deputy Prime Minister and to a Deputy Minister respectively by the Prime Minister and the Minister concerned;

(c) Section 2 shall be revised to read:

*The Office of the Prime Minister*

2.1 The Office of the Prime Minister shall have a unit which includes political advisers referred in section 1.4 and, in addition, shall encompass the following organizational units having responsibilities and functions as set out in Annex I to the present Regulation:

- (a) Office of the Deputy Prime Minister;
- (b) Government Coordination Secretariat;
- (c) Office of Legal Support Services;
- (d) Office of Public Information;
- (e) Advisory Office on Good Governance, Human Rights, Equal Opportunity and Gender;
- (f) Office for Coordination of International Cooperation and Regional Dialogue;
- (g) Office for Public Safety;
- (h) Office for European Integration Processes; and
- (i) Senior Public Appointments Committee.

*Other Ministries*

2.2 The following Ministries having responsibilities and functions, as set out in relevant annexes to the present Regulation, shall be established:

- (a) Ministry of Finance and Economy (Annex II);
- (b) Ministry of Trade and Industry (Annex III);
- (c) Ministry of Education, Science and Technology (Annex IV);
- (d) Ministry of Culture, Youth and Sports (Annex V);
- (e) Ministry of Health (Annex VI);
- (f) Ministry of Labour and Social Welfare (Annex VII);
- (g) Ministry of Transport and Communications (Annex VIII);
- (h) Ministry of Public Services (Annex IX);
- (i) Ministry of Agriculture, Forestry and Rural Development (Annex X);
- (j) Ministry of Environment and Spatial Planning (Annex XI);
- (k) Ministry of Communities and Returns (Annex XII);

- (l) Ministry of Energy and Mining (Annex XIII); and
- (m) Ministry of Local Government Administration (Annex XIV).

Section 2  
Repeal

UNMIK Regulation No. 2004/50 is hereby repealed.

Section 3  
Applicable Law

The present Regulation shall supersede any provision in the applicable law that is inconsistent with it.

Section 4  
Entry into Force

The present Regulation shall enter into force on 16 March 2005.

Søren Jessen-Petersen  
Special Representative of the Seceratry-General

## Annex I

### The Office of the Prime Minister

The Prime Minister will be assisted by a unit which includes political advisers of his or her selection. This unit will be responsible for providing assistance to the Prime Minister in defining the general lines of policy of the Government and in coordinating its work.

The Prime Minister may following consultations with the Government designate a political adviser to serve as the Secretary of the Government. The Secretary of the Government shall be responsible for assisting the Prime Minister in coordination of work of the Government and provision of administrative support to Government's meetings as set out in section B below.

In addition, the Office of the Prime Minister shall encompass the following organizational units:

#### A. Office of the Deputy Prime Minister

The Office shall carry out such functions as may be required for the provision of support to the Deputy Prime Minister in the exercise of duties and responsibilities assigned to him/her in accordance with the present Regulation. Functions of the Office shall be subject to approval by the Prime Minister.

#### B. Government Coordination Secretariat

The Coordination Secretariat shall:

- (i) Provide logistical and analytical support to the Prime Minister, to the weekly meetings of the Government and Permanent Secretaries, and to other meetings of Ministers, and ensure that the Prime Minister and Ministers are provided with all necessary information and analysis when taking decisions;
- (ii) Coordinate policy-making and policy implementation between the Ministries;
- (iii) Coordinate the planning on the Government's work and the monitoring of the implementation of Government decisions;
- (iv) Coordinate the Government's relations with the Assembly of Kosovo in conjunction with the Presidency, the Secretariat and the Office of Legal Services of the Assembly; and
- (v) Coordinate the Government's relations with UNMIK other than on matters within the responsibility of the Standards Coordinator.

C. Office of Legal Support Services

The Office shall:

- (i) Provide legal guidance, advisory services and expertise to the Executive Branch and other Provisional Institutions of Self-Government; and
- (ii) Review all draft legislation to be submitted by the Executive Branch to the Assembly to ensure consistency with the applicable law in consultation with the Advisory Office on Good Governance, Human Rights, Equal Opportunity and Gender, and other offices and Ministries, as appropriate.

D. Office of Public Information

The Office shall:

- (i) Ensure the openness and transparency of the work of the Executive Branch through the provision of information and documents to the general public and the media;
- (ii) Inform the public about the work and decisions of the Executive Branch through press conferences and issuing press releases;
- (iii) Ensure that the position of the Executive Branch is represented in public announcements, public information campaigns, press releases and media appearances by members of the Executive Branch through coordination with the bodies within the Executive Branch; and
- (iv) Liaise with the local and international press on matters related to the Executive Branch.

E. Advisory Office on Good Governance, Human Rights, Equal Opportunity and Gender

The Office shall:

- (i) Oversee and advise the Ministries in the areas of good governance, human rights, equal opportunity and gender;
- (ii) Develop policy and issue guidelines in the areas of good governance, human rights, equal opportunity and gender equality;
- (iii) Review draft legislation prepared by the Executive Branch for compliance with applicable human rights standards and practices of good governance in coordination with the Office of Legal Support Services; and advise and make recommendations to the Prime Minister and relevant Ministers accordingly;

- (iv) Review Executive Branch policies, procedures and practices for consistency with applicable human rights standards, practices of good governance and equal opportunity; and advise and make recommendations to the Prime Minister and relevant Ministers accordingly;
- (v) Assist in the development and implementation of public information campaigns and other promotional schemes to promote public awareness of international human rights standards, transparency in governance, gender equality, equal opportunity and other principles basic to democratic governance;
- (vi) Consult with community representatives, and develop consultative bodies as needed, to address good governance, human rights, equal opportunity and gender issues;
- (vii) Facilitate the development of gender sensitive policies and work for the advancement of the status of women, in conjunction with civil society;
- (viii) Monitor anti- fraud and anti-corruption activities in the Executive Branch and promote fraud awareness;
- (ix) Promote democratic decision-making and broad-based consultation within the Government;
- (x) Encourage public participation in governance;
- (xi) Issue observations and recommendations to the Prime Minister and other relevant Ministers; and
- (xii) Review, where appropriate, files and documents of the Government within the scope of the Office's functions and responsibilities, subject to authorization by the Prime Minister.

F. Office for Coordination of International Cooperation and Regional Dialogue

The Office shall carry out its responsibilities and functions pursuant to UNMIK Administrative Direction No. 2004/7 of 22 April 2004 Implementing UNMIK Regulation No. 2001/19 on the Executive Branch of the Provisional Institutions of Self-Government.

G. Office for Public Safety

The Office shall carry out its responsibilities and functions pursuant to UNMIK Administrative Direction No. 2004/16 of 30 June 2004 Implementing UNMIK Regulation No. 2001/19 on the Executive Branch of the Provisional Institutions of Self-Government.

## H. Office for European Integration Processes

The Office shall carry out its responsibilities and functions pursuant to UNMIK Administrative Direction No. 2004/18 of 16 July 2004 Implementing UNMIK Regulation No. 2001/19 on the Executive Branch of the Provisional Institutions of Self-Government.

### I. Senior Public Appointments Committee

The Committee shall:

- (i) Be organized and function in accordance with rules and procedures to be set out in a subsequent regulation;
- (ii) Be chaired by the Prime Minister and have as its members:
  - (a) The Minister of Public Services;
  - (b) The Minister under whom the candidate for appointment would serve;
  - (c) The two Ministers from non-Kosovo Albanian communities;
  - (d) Three eminent inhabitants of Kosovo to be appointed by the Special Representative of the Secretary-General; and
  - (e) Three international members to be appointed by the Special Representative of the Secretary-General;
- (iii) Have secretariat services provided by the Ministry of Public Services;
- (iv) Appoint:
  - (a) The Permanent Secretaries of the Ministries;
  - (b) The chief executive officers of the Executives Agencies; and
  - (c) Such other posts as may be decided by the Special Representative of the Secretary-General; and
- (v) In consultation with the Special Representative of the Secretary-General, remove the above officials solely on grounds of professional incompetence or misconduct or after having been convicted of a criminal offence and sentenced to serve a prison term of six months or more.

## Annex II

### Ministry of Finance and Economy

The Ministry shall:

- (i) Coordinate the development and ensure the execution of a balanced annual budget for the Provisional Institutions of Self-Government;
- (ii) Develop multi-annual budgets and longer term public investment programs for and in coordination with the Provisional Institutions of Self-Government;
- (iii) Coordinate with relevant Provisional Institutions of Self-Government and, where appropriate, with multilateral and bilateral donors on matters relating to donor financing and grant contributions;
- (iv) Ensure the effective and transparent use of donor funds in accordance with agreed purposes;
- (v) Ensure that all revenue and other sources of funds of the Provisional Institutions of Self-Government, including voluntary contributions, are recorded according to budget rules;
- (vi) Coordinate with the UNMIK Customs Service on administrative and operational matters;
- (vii) Perform economic analysis and research functions;
- (viii) Record and report to the Provisional Institutions of Self-Government and the Economic and Fiscal Council on the expenditures and revenues of the budget of the Provisional Institutions of Self-Government;
- (ix) Monitor compliance of the Provisional Institutions of Self-Government with applicable rules and procedures for public expenditure, including public procurement without prejudice to the powers of the Office of the Auditor-General;
- (x) Promote anti-fraud and anti-corruption activities in the Provisional Institutions of Self-Government, as well as general fraud awareness; and
- (xi) Ensure the adoption and implementation of standards of accounting in the public and private sector, consistent with relevant international accounting standards.

## Annex III

### Ministry of Trade and Industry

The Ministry shall:

- (i) Develop framework conditions for trade, industry and commerce;
- (ii) Develop policies and implement legislation to encourage fair competition;
- (iii) Develop policies and implement legislation and programs for promoting industrial and commercial enterprises, particularly small and medium enterprises;
- (iv) Develop policies for private sector development;
- (v) Develop policies and implement programs for promoting external trade;
- (vi) Develop policies and implement legislation to facilitate tourism in Kosovo;
- (vii) Promote investment in Kosovo, in particular through the provision of information to potential investors, matching potential investors with local partners, assisting investors in obtaining necessary permits and authorizations and compiling and publishing foreign investment data;
- (viii) Make recommendations on issues relating to privatisation;
- (ix) Develop and promote programs for the conservation of energy;
- (x) Encourage sustainable development of the mining sector; and
- (xi) Administer the business registration system.

## Annex IV

### Ministry of Education, Science and Technology

The Ministry shall:

- (i) Develop policies and implement legislation for the development of education, including higher education, and science in Kosovo;
- (ii) Promote a non-discriminatory educational system in which each person's right to education is respected and quality learning opportunities are available to all;
- (iii) Extend non-formal education and adult education on all levels, including remote areas, and promote life-long learning opportunities for all;
- (iv) Design, implement and supervise equitable and effective forms of educational administration and school management;
- (v) Improve the quality, relevance and efficiency of education at all levels;
- (vi) Facilitate the development and qualitative improvement of the education system and the efficient delivery of educational services;
- (vii) Promote research related to the social, economic, scientific, technological and cultural development of Kosovo;
- (viii) Develop a comprehensive library system, which will include general, special and school libraries;
- (ix) Promote an inclusive policy for the integration of impaired and disabled persons into the educational system; and
- (x) Promote parental and community participation in educational activities and appropriate forms of school-community partnership at the local level.

## Annex V

### Ministry of Culture, Youth and Sports

The Ministry shall:

- (i) Develop policies and implement legislation for the promotion of the culture sector, including programs for the protection of cultural heritage, the promotion of cultural links and the formation of cultural clubs, groups and associations;
- (ii) Develop policies and strategies for the youth sector, including the identification of specific at-risk youth groups, the development of programs to address their needs and the promotion of youth clubs, groups and associations;
- (iii) Develop policies and implement legislation for the formation and functioning of sports organizations, associations, clubs and groups;
- (iv) Foster and facilitate communication and contacts between persons and cultural organizations through activities such as development, dissemination, and exchange of informational, cultural, educational and other materials;
- (v) Promote cultural, sports and youth activities and links with members of all ethnic, religious or linguistic communities, including those temporarily or permanently living outside of Kosovo (“non-residents”); and
- (vi) Liaise with established networks of non-residents, which address the cultural needs of Kosovo migrants and returnees.

## Annex VI

### Ministry of Health

The Ministry shall:

- (i) Develop policies and implement legislation for a non-discriminatory and accountable healthcare system;
- (ii) Coordinate activities in the health sector in order to promote the coherent development of health policies;
- (iii) Develop norms and standards and issue guidelines for the health sector with due regard to relevant international standards;
- (iv) Oversee adherence to such standards, including, where appropriate, conducting inspections and other services;
- (v) Monitor the health situation and implement appropriate measures to prevent and control healthcare problems;
- (vi) Manage the use and development of the infrastructure relating to healthcare which falls under the responsibility of the Ministry;
- (vii) Promote community participation and the development of community initiatives and activities relating to health;
- (viii) Participate in the development and implementation of public information campaigns and other promotional schemes to increase public awareness and compliance with health standards;
- (ix) Encourage the development of health education to foster knowledge and competence in the field of health; and
- (x) Oversee, in coordination with the Ministry of Agriculture, Forestry and Rural Development, quality control services of food and agricultural inputs for the purpose of protecting consumers.

## Annex VII

### Ministry of Labour and Social Welfare

The Ministry shall:

- (i) Develop labour and social welfare policies and implement legislation in these areas;
- (ii) Promote and develop non-discriminatory labour relations and employment, taking into account applicable international labour standards;
- (iii) Monitor the employment and social welfare situation and propose appropriate measures to increase employment and reduce unemployment and to meet the social assistance needs;
- (iv) Promote labour and social welfare policies and practices for the protection of families and minors;
- (v) Develop labour safety standards and oversee their implementation;
- (vi) Direct and supervise labour and social welfare administration institutions, such as the Kosovo Office of Employment, and, in cooperation with the municipalities, the social welfare offices and other institutions involved in the implementation of labour and social welfare policies;
- (vii) Provide training programmes for the unemployed and job seekers to improve their employability;
- (viii) Encourage social dialogue, as well as the participation in such dialogue of the social partners (unions and employers and their organizations) and communities;
- (ix) Encourage the development of community initiatives and activities related to employment and social welfare;
- (x) Convene a tripartite advisory council of Provisional Institutions of Self-Government and employers' and employees' organizations for consultations on labour, social welfare and related economic policies and represent the Provisional Institutions of Self-Government in this council;
- (xi) Provide financial assistance, within allocated resources, to the families and individuals in need;
- (xii) Manage the use and development of the infrastructure relating to labour and social welfare which falls under the responsibility of the Ministry; and
- (xiii) Promote the development of a social insurance system, including unemployment and pension insurance.

## Annex VIII

### Ministry of Transport and Communications

The Ministry shall:

- (i) Develop policies and implement legislation for the provision of services and facilities in the sectors of road transport; public road transport; post; telecommunications; and information technology;
- (ii) Identify and establish, as appropriate, criteria, technical specifications and applicable standards with which service providers and infrastructure must comply; oversee the compliance, including, where appropriate, conducting inspections and audits and advising on the consequences of non-compliance;
- (iii) Oversee and monitor performance of the sectors and introduce appropriate measures to overcome service difficulties and problems;
- (iv) Develop policy and propose programs for promoting enterprises in the sectors, including strategies for restructuring and capital investment;
- (v) Participate in the development of public information campaigns and other promotional schemes to increase public awareness and responsiveness regarding sectoral issues;
- (vi) In the specific sector of telecommunications, review compliance with European standards covering tariffs and fees, quality of service and technical standards; develop policies to promote competition; and monitor the needs of consumers;
- (vii) In the specific sector of post, review compliance with European standards covering tariffs, quality of service and technical standards;
- (viii) In the specific sector of information technology, promote information technology as well as innovation in areas such as electronic commerce; promote access to technology; and encourage the development of information technology training systems;
- (ix) In the specific sector of road infrastructure, develop public road maintenance and construction programs, secure funding and organize the award of concessions, as appropriate; oversee the provision and management of the road infrastructure, including the performance of technical, organizational and developmental tasks related to the construction, maintenance and protection of public roads, control of the state of the roads, and maintenance of documentation on public roads and road traffic;

- (x) In the specific sector of road transport of persons and goods, oversee the licensing procedures for the companies, vehicles and drivers; award operating authority (routes and slots) on a competitive basis, where applicable; and support the provision of humanitarian and other special services; and
- (xi) Monitor transport safety and arrange for necessary action, investigation and response to ensure that risk to life and associated damage be minimized.

## Annex IX

### Ministry of Public Services

The Ministry shall:

- (i) Develop and oversee the implementation of policies for a multi-ethnic, impartial, professional and accountable Civil Service;
- (ii) Develop, and coordinate the implementation of, policies for training and capacity development of the Civil Service;
- (iii) Administer the Civil Service payroll and payments system;
- (iv) Provide engineering and building management services for the Provisional Institutions of Self-Government;
- (v) Develop the information technology standards and services to be used by the Provisional Institutions of Self-Government and coordinate the provision of information technology services to the Provisional Institutions of Self-Government;
- (vi) Develop and oversee the implementation of policies for the provision of procurement services in conformity with Ministry of Finance and Economy rules and procedures;
- (vii) Assist in the administration and maintenance of the central civil registry and database;
- (viii) Assist in the administration of policies related to civil documents, vehicle registration and NGO registration;
- (ix) Supervise the collection, maintenance, analysis and publication of official statistics;
- (x) Perform functions in the area of judicial affairs pursuant to paragraphs 5.3 (b) through (m) of the Constitutional Framework for Provisional Self-Government; and
- (xi) Perform functions in the area of civil emergency preparedness pursuant to paragraph 5.5 of the Constitutional Framework for Provisional Self-Government.

## Annex X

### Ministry of Agriculture, Forestry and Rural Development

The Ministry shall:

- (i) Develop policies and implement legislation for the development of agriculture, including livestock and plant production, and rural development, including the setting of standards to be maintained;
- (ii) Facilitate the development of credit schemes aimed at supporting agriculture, forestry and rural development activities in the private sector;
- (iii) Develop policies for and assist in the administration and management of the forestry sector, including protection, reforestation activities, sustainable exploitation, fire-fighting, fire prevention, pest and disease control, licensing for tree-felling, and controlling hunting and fishing activities;
- (iv) Regulate hunting and fishing activities;
- (v) Oversee the provision of veterinary services, including, but not limited to, the prevention of animal diseases, zoonoses and the improvement of the quality of herds and flocks;
- (vi) Develop policies in the area of irrigation, including the planning of irrigation schemes;
- (vii) Develop policies and implement legislation regarding agricultural land use for the purpose of protecting agricultural land;
- (viii) Oversee, in coordination with the Ministry of Health, Environment and Spatial Planning, adherence to health standards as they pertain to agriculture, forestry, fish farming and rural development;
- (ix) Oversee, in coordination with the Ministry of Health, Environment and Spatial Planning, quality control services of food and agricultural inputs for the purpose of protecting consumers;
- (x) Oversee activities aimed at eradicating pests, vermin, plant diseases or other destructive agents;
- (xi) Participate in environmental protection activities as they relate to agriculture, forestry, hunting, fishing and water resources management; and
- (xii) Provide assistance in matters pertaining to veterinary, quality and phytosanitary controls of cross border and boundary transit of animals and animal products, food and agricultural inputs, and plants and plant products, respectively.

Annex XI

Ministry of Environment and Spatial Planning

The Ministry shall:

- (i) Coordinate activities in the field of environmental protection in order to promote the coherent development of environmental protection policies;
- (ii) Develop norms and standards and issue guidelines in the field of environmental protection with due regard to relevant international standards;
- (iii) Oversee adherence to such standards, including, where appropriate, conducting inspections and other services;
- (iv) Manage the use and development of the infrastructure relating to environmental protection which falls under the responsibility of the Ministry;
- (v) Promote community participation and the development of community initiatives and activities relating to environmental protection;
- (vi) Develop policies, implement legislation and oversee activities for the protection of the environment including water resources, air, soil and biodiversity;
- (vii) Participate in the development and implementation of public information campaigns and other promotional schemes to increase public awareness and compliance with environmental protection standards;
- (viii) Monitor and assess the state of the environment, particularly the impact of the activities of industry, public utilities and economic activity as they relate to environmental protection;
- (ix) Encourage the development of environmental education to foster knowledge and competence in the field of environmental protection;
- (x) Develop policies for the management of water resources and oversee their implementation;
- (xi) Promote the development, implementation and transfer of clean technologies;
- (xii) Identify, in coordination with other relevant Ministries, areas to be protected for the benefit of the public, and develop policies and implement measures for their conservation and administration; and
- (xiii) Ensure the incorporation of Kosovo-wide spatial planning in the policies and programs of the Government and oversee their implementation by relevant authorities.

## Annex XII

### Ministry of Communities and Returns

The Ministry shall:

- (i) Develop policies and promote and implement legislation for the promotion and protection of the rights of Communities and their members, including the right to return, in conformity with Chapters 3 and 4 of the Constitutional Framework;
- (ii) Promote the establishment of conducive conditions for return and ensure a rights-based approach to return;
- (iii) Provide the lead in confidence building, dialogue and reconciliation activities among communities and support the implementation of these activities;
- (iv) Develop and oversee implementation of a Government outreach strategy relating to communities and returns, and support the development and implementation of such strategies in all municipalities;
- (v) Develop and/or manage programmes and mechanisms to facilitate equitable integration of all Communities and their members currently residing in Kosovo, as well as to ensure the sustainable return of the displaced and refugees;
- (vi) Ensure that policy at central and municipal level includes provisions for the protection of Community rights, human rights and the interests of returnees, including in the areas of freedom of movement, use of languages, freedom of expression, fair representation, education, employment, and equitable access to justice, housing, and public utilities and services;
- (vii) Make recommendations to, and coordinate and monitor the activities of Ministries, municipalities and other authorities in respect of the promotion and protection of the rights and interests of Communities and their members including the right to return, as well as review where appropriate the practices, files and documents of these bodies, subject to authorization by the Prime Minister;
- (viii) Monitor and support municipal efforts to address community issues and returns, including the work of Mediation Committees, Communities Committees, Municipal Community Offices, and the development and implementation of Municipal Returns Strategies;
- (ix) Review, and provide assistance to other ministries in respect of, existing procedures and practices, as well as proposed policies and draft legislation, to ensure that the rights and interests of communities and their members and of displaced persons are fully respected and that PISG legislative acts and municipal regulations are compliant with the relevant international standards and provisions contained in the Constitutional Framework;

- (x) Coordinate with ministries, municipalities and other authorities to develop responses to displacement and to the humanitarian needs of communities and their members;
- (xi) Co-ordinate with other Ministries, municipalities and other authorities on the implementation of a human rights strategy with a view to ensuring that the rights of members of all communities, displaced persons and returnees are promoted and protected, with particular attention to the needs of women, children, elderly persons and any other vulnerable groups;
- (xii) Monitor and support the operational framework for returns to ensure a rights-based approach that is responsive to the needs of displaced persons, and work with other Ministries, agencies and NGOs in this process;
- (xiii) Monitor compliance of the legislative acts and policies of other Ministries and local authorities with the Standards for Kosovo and the Kosovo Standards Implementation Plan, and take the lead in implementing actions under that plan attributed to the Ministry by the Government;
- (xiv) Assist in the development and implementation of measures in the field of public information and other promotional projects for increasing public awareness of the rights and interests of Communities and their members including the right to return; and
- (xv) Perform other tasks defined under the legislation in force.

## Annex XIII

### Ministry of Energy and Mining

The Ministry shall:

- (i) Develop policies, prepare and implement legislation for the development of the energy and mining sector in close cooperation with the SRSG, in particular for obtaining the best possible coalescence of economic, social and environmental values;
- (ii) Provide leadership for inter-institutional cooperation and coordination of Government action with UNMIK, the PISG and the relevant regulatory bodies with a view to facilitating the development and implementation of an energy and mining strategy for Kosovo. In this context, the activities of the Ministry shall be coordinated with UNMIK, in particular with respect to related powers and responsibilities reserved to the SRSG;
- (iii) In coordination with the SRSG, promote and act as a liaison on behalf of the Government for activities aiming at the integration into the regional energy market established by the Energy Community South East Europe, and other activities related to enhancing the compliance with and the achievement of European standards in the energy and mining sector;
- (iv) Promote an investor friendly environment for the development of the energy and mining sector and closely cooperate with the Ministry of Finance and Economy, the SRSG and the relevant regulatory bodies to determine general investment conditions, in particular having regard to fiscal incentives, including taxation, royalty and leasing issues relevant to the energy and mining sector;
- (v) In coordination with UNMIK, oversee and ensure cooperation within the Government for the effective and transparent preparation and implementation of projects in the energy and mining sector funded through donors or international financial institutions, closely cooperating with the Ministry of Finance and Economy. In this context, prioritise bankable projects in the energy and mining sector;
- (vi) Adopt long term and annual energy balances, collect and process energy and mining statistics and update energy demand forecasts;
- (vii) Promote activities aiming at the reduction of environmental pollution as a result of energy and mining and related activities;
- (viii) In cooperation with relevant bodies and institutions, systematically collect, archive, compile, process and make available geo-scientific data pertaining to the geological resources of Kosovo and provide to the Government, upon request, available reports and expert opinions related to geo-scientific issues;

- (ix) Promote energy efficiency technologies and programmes, rational use of energy and mineral resources and promote renewable energy sources;
- (x) Support relevant inspectorates in the energy and mining sector in implementing their functions and responsibilities vested in them by law;
- (xi) Monitor the issuance by the independent mining regulator of licenses and permits for mining activities in Kosovo. The Ministry may make recommendations to the SRSG if it considers that a decision of the independent mining regulator is not consistent with approved mining sector policies or the applicable law;
- (xii) Receive information from the independent mining regulator regarding the issuance of licenses and permits for mining activities in Kosovo. The Government may seek additional clarification on such licenses and permits;
- (xiii) Support and promote the development of highly trained and professional human resources in the energy and mining sector;
- (xiv) Participate in the development of public information campaigns and other promotional schemes to increase public awareness and responsiveness regarding issues pertaining to the energy and mining sector;
- (xv) In coordination with the Kosovo Trust Agency, participate in conformity with the Constitutional Framework and the applicable legislation in oversight of POEs and SOEs in the energy and mining sector; and
- (xvi) Propose to the Government the nominees for the representatives of the Government in the Supervisory Boards of POEs and SOEs in the energy and mining sector.

## Annex XIV

### Ministry of Local Government Administration

The Ministry shall:

- (i) Develop policies and implement legislation for effective municipal self-government;
- (ii) Promote and affirm the right to self-government of local bodies in conformity with the European Charter on Local Self-Government;
- (iii) Perform functions in the field of local administration as are specified in paragraph 5.2 of the Constitutional Framework for Provisional Self-Government in Kosovo, namely:
  - (a) Supporting inter-municipal co-operation;
  - (b) Promoting the development of a professional municipal civil service, taking into account responsibilities of the Ministry of Public Services;
  - (c) Assisting the municipalities in the development of their own budgets and financial management systems;
  - (d) Monitoring the quality of municipal services;
  - (e) Identifying the ways and means for training activities for the municipalities;
  - (f) Assisting the municipalities in making their activities transparent to the public;
  - (g) Providing legal guidance and advice to the municipalities;
  - (h) Coordinating the activities of international agencies and non-governmental organizations pertaining to the municipalities; and
  - (i) Overseeing compliance of municipalities with responsibilities and powers delegated to the municipalities based on organizational structures that emerged from the municipal elections in October 2000, as well as responsibilities and powers transferred in the meantime;
- (iv) Coordinate with the concerned sectoral ministries for the effective provision of centrally controlled public services, including human and financial resources, to meet the needs for and ensure the access of all communities to essential basic goods and services;
- (v) Coordinate with the Ministry of Finance to ensure that municipal administrations receive the financial allocations to exercise their own responsibilities, including public investment;
- (vi) Contribute to the implementation of the Law on Gender Equality at the local level, allocate adequate financial and human resources for supporting Municipal Gender Officers, address gender inequalities and integrate a gender perspective in local governance policy-making and delivery of services.

- (vii) In coordination with the SRSG, address matters related to the composition of local government units and boundaries thereof;
- (viii) Develop policies regarding the form of decision-making and undertaking of free initiatives on issues of special interest for residents of a certain municipal location; and
- (ix) Perform other tasks defined under the legislation in force.